

Prospect Recreation & Park District
RATES EFFECTIVE 2012

Arbor House (Hourly Rates) Time Blocks Apply, Damage Deposit Required	Prospect Resident	Jeffco Resident	Non- Jeffco Resident
Weekday Rate Per Hour for parties with up to 100 people	\$25	\$35	\$40
Weekend Non-Peak Per Hour with up to 100 people	\$65	\$85	\$100
Weekend Peak (5/1 thru 9/15) Per Hour with up to 100	\$75	\$110	\$135
Parties over 100 people	Call for Pricing		
Kendrick Cottage (Max 36 people) (Hourly Rates) Time Blocks Apply, Damage Deposit Required			
Weekday Rate Per Hour for parties up to 36 people	\$20	\$25	\$30
Weekend Rate Per Hour for parties up to 36 people	\$40	\$45	\$50
Weekend Peak (5/1 thru 9/15) Per Hour with up to 36	\$50	\$60	\$70
Tanglewood			
Weekday Rate for parties up to 100 people (flat fee)	\$40	\$50	\$60
Weekend Rate for parties for up to 100 people (flat fee)	\$100	\$125	\$150
Parties over 100 people (flat fee)	Call for Pricing		
Applewood, Arapahoe, Crestview, Fairmount (Crestview limit 40 people)			
Weekday Rate for parties up to 100 people (flat fee)	\$30	\$45	\$55
Weekend Rate for parties for up to 100 people (flat fee)	\$55	\$80	\$95
Maple Grove Shelter (Limit of 30 people)			
Weekday Rate for parties up to 30 people (flat fee)	\$35	\$45	\$55
Weekend Rate for parties up to 30 people (flat fee)	\$40	\$50	\$60
Prospect Arena Shelter (Limit of 50 people)			
Parties up to 50 people (flat fee)	\$25	\$25	\$25
Prospect Arena- Equestrian Arena			
Half Day	\$40	\$40	\$40
Whole Day	\$80	\$80	\$80
Additional Amenities			
Baseball Field	\$25	\$25	\$25
Volleyball Court (Maple Grove & Applewood) per 2 hours	\$25	\$25	\$25
Tennis Court per hour	\$5	\$5	\$5
Sports Teams			
Youth Practice per 2 hours		\$15	
Youth Games per 2 hours		\$25	
Youth Tournaments		\$250	
Adult Practice per 2 hours		\$25	
Adult games per 2 hours		\$35	
If team/sports organization proves 75% of team resides within the PRPD boundaries	25% discount		

**Prospect Recreation & Park District
2012 Rental Rules**

PAYMENT

1. Rental payment is due within five days of reservation, via credit card, cash, or check. Damage deposits for Arbor House and Kendrick Cottage are due 30 days prior to the event.
2. Arbor House parties of over 100 people are required to rent Maple Grove picnic shelter. Parties of 151-200 people will have a \$50.00 flat rate added to the rental fee. Parties over 200 people will have a \$100.00 flat rate added to the rental fee.
3. Picnic shelter reservations are subject to a \$25 fee for each 50 additional people over 100 at Applewood, Arapahoe, Fairmount, and Tanglewood Parks. Limits apply at Crestview (40) and Maple Grove (30) Parks.
4. Rain outs/weather issues at picnic shelters only may be rescheduled at the request of the client but must be rescheduled within 10 days of cancellation and reservation must be completed by the end of the year. One reschedule per reservation.
5. Cancellation – 50% refund for cancellations less than 45 days, but more than 14 days. No refund available for reservations cancelled 14 days or less to the event date. All refunds are subject to a \$10.00 processing fee.
6. Reservations made within 2 weeks of requested dates must be paid for in full within 48 hours or the date will be released.

SPECIAL RATES

1. Memorial Rates – automatic weekday rates apply at the PRPD rate.
2. Prospect District Associations, i.e. ABA, FIA, HOA's, etc as well as public schools that are within PRPD boundaries receive one weekday reservation per year for free at either the Arbor House, Kendrick Cottage or one of our picnic shelters. Additional rentals will be charged at \$35 flat rate for weekend shelter reservations, and \$50.00 flat fee for a 3 hour weekday time block at the Arbor House or Kendrick Cottage. All policies/rules apply i.e. must stay within designated time blocks. All other times are charged normal rates based on residency.
3. Jefferson County Departments are subject to PRPD residential rates. Must also sign a waiver for the Arbor House and Kendrick Cottage damage/clean up deposit.
4. NREL and WEIGHT WATCHERS may sign a damage/clean up deposit waiver for the Arbor House and Kendrick Cottage.
5. All dog agility competitions and small car shows are a \$100.00 minimum per day or higher if after review it is determined that the impact of their event will be abnormally high. There will be a \$250.00 damage deposit required for all car shows. Trash removal/port-o-lets/extra staffing are subject to additional charges.

SCHEDULING

1. Arbor House reservations scheduled Monday through Friday morning time blocks receive weekday rates. (3 hour minimum). Arbor House reservations scheduled for Friday after 5 p.m. through Sunday evening receive weekend rates. (4 hour minimum). Arbor House time blocks are 8:00 a.m. to 3:00 p.m. and 5:00 p.m. to 12.a.m. If time blocks are crossed an 8 hour minimum is required.
2. Kendrick Cottage reservations scheduled Monday through Friday morning time block receive weekday rates. (3 hour minimum). Kendrick Cottage reservations scheduled for Friday after 5 p.m. through Sunday evenings receive weekend rates. (4 hour minimum). Kendrick Cottage time blocks are 8:00 a.m. to 2:00 p.m. and 3:30 p.m. to 9:30 p.m. If time blocks are crossed an 8 hour minimum is required.
3. Arbor House and Kendrick Cottage rentals receive ½ hour free set up and ½ hour free clean up time.